



## ADDENDUM Four

Request for Proposal DOA RFP Number 2016-0800-3225, Authority No. 16021  
Energy Efficiency Program Evaluation and Financing Needs Assessment

August 3, 2015

EMAIL TO: All RFP recipients on record.

The Request for Proposal (RFP) is hereby clarified or changed as follows:

1. No Change: The RFP deadline is extended to 3:00 p.m., Alaska Time, on Friday, August 7, 2015.
2. Does the org chart that is requested in the RFP part of the 10-page proposal or can it be referenced in the proposal and provided as an attachment?

Answer: The org chart can be referenced in the 10-page proposal and provided as an attachment, this will not be counted as one of the ten pages.

3. In section 6.05 Personnel and Firm Qualifications, and Experience, it calls for "Work history with reference names and phone numbers". I'm wondering if you want references for each of the team players along with reference contact info for each person; or, are the references that are needed for the firm itself. For example, if we have seven people in the team, and each has three references, than that's 21 contact names and numbers. Is that correct?

Answer: The requirement for contact information for individuals is deleted in its entirety. Resumes shall be brief and to the point, including timelines of work for proposed team members. As a part of the statement of qualifications, include the firm's work history. For instance, if the firm has completed projects for the city of Bethel and the state of Alaska we'd like to see those projects listed and described briefly with dates of service. Provide 3 references for the Firm, including contact Name, and contact number.

4. In the background section, on page 19, there is a chart that outlines the phases, in the section that outlines Phase 4 there is a rectangle that says "Update Forecast". Does the forecast in Phase 2 get revisited in Phase 4? Is the contractor responsible for providing two different forecasts? However, this second forecast is not explicitly mentioned on page 24, neither under 5.02 Suggested Project Methodology Overview (Phase 4, #6), nor under section 5.03 Deliverables. Will you please clarify?

Answer: Our intent is, these activities are included on page 24, Phase 4.B: Estimate impact of policy options by estimating rates, investment, costs and benefits for each policy. The intent of Phase 4 is to evaluate the policy options. This includes revisiting the forecasting from Phase 2 to estimate the effectiveness of the policies to lower the costs of energy.

The Authority is cutting off the period for questions at 2:00 p.m. Alaska-time, today, August 3, 2015. Questions shall be submitted by email to [aclapp@aidea.org](mailto:aclapp@aidea.org). No questions shall be answered after this time. All other terms and conditions remain the unchanged.

We appreciate your interest in this solicitation.

Sincerely,

*Althea S Clapp*

Althea Clapp, Senior Contracting Officer, for  
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End of Addendum 4