



Date: July 29, 2025

Project: **Pre-development permitting -services for multi-year Seismic Program**
Solicitation No.: **RFP AIDEA26-004**
Addendum No. **One (1)**

TO ALL PLANHOLDERS:

The enclosed addendum amends the documents for the above referenced Project:

- 1. REQUEST: Item in the Part C of the RFP is referring to Attachment #1 that was not included in the RFP (see below). Can you address that and provide the attachment?**

ANSWER: Please note that although **Attachment #1** was referenced in the RFP, it was not included. To address this, vendors may submit their proposal using their own company letterhead, provided that the proposal is signed by an authorized representative of the company. See Attached **Attachments #1 – Cost Proposal**

10. Labor Billing Rates (Required Format)

12. Weight: 15

Offerors must complete and submit this Submittal Form, see attachment #1. Proposed costs must include two hourly rates. The first rate to be considered is an hourly field rate for each individual to be sent to each village, to be summed into a single hourly rate in each village. The second being a standby hourly rate for each team member, to be summed into a single hourly rate in order to account for delays incurred while traveling in rural Alaska. Provide a proposed total hourly Billing Rate (i.e., inclusive of Direct Cost of Direct Labor, all Indirect Costs, and Fee) only for each of the job **FUNCTIONS** listed below. Note: Some of these functions may be performed by one or more employees of the Offeror or Subcontractors; consequently, an individual might be billed under the contract at different rates appropriate to the functions performed. **Only the maximum rate paid to any individual for each listed job function – regardless of employer (Offeror or Subcontractor) – must be provided and will be considered for this response.** Rates for lower paid individuals or for other job functions, if any, will be addressed during contract negotiations.

1. Contract Management	(Estimated at ____% of total labor effort)
2. Project Management	(Estimated at ____% of total labor effort)
3. Permitting Lead	(Estimated at ____% of total labor effort)
4. Environmental Specialist	(Estimated at ____% of total labor effort)
5. Fish & Wildlife Specialist	(Estimated at ____% of total labor effort)
6. Community and Stakeholder Outreach	(Estimated at ____% of total labor effort)
7. Cultural Advisor	(Estimated at ____% of total labor effort)
8. Environmental testing and permitting	(Estimated at ____% of total labor effort)
9. Others not identified above	(Estimated at ____% of total labor effort)

*In accordance with the submittal Checklist ("rfp-b"), item 10.3, *Billing Rates* must be signed and dated by the person who prepares it (may be different signatures for each Subcontractor)

Response will be scored as follows: The maximum hourly rates proposed for the job functions listed above will be multiplied by the percentage of total labor effort (estimated above) and then summed to obtain an aggregate rate for each Offeror. If more than one rate is provided for any job function, only the highest rate will be used. Each Offeror's score will be calculated using the following equation – except that the **score will be zero if a rate for each listed function is not provided by an Offeror.**

END OF ADDENDUM

We appreciate your participation in this solicitation.



COST PROPOSAL

Attachment #1

AIDEA26-004

Pre-development permitting services for multi-year Seismic Program

Position	Job Function	Name	Max Billing Rate (2025) \$	Total Effort (%)
	1 Contract Management 2 Project Management 3 Permitting Lead 4 Environmental Specialist 5 Fish & Wildlife Specialist 6 Community and Stakeholder Outreach 7 Cultural Advisor 8 Environmental testing and permitting 9 Others not identified above			

Company Name	Address	City	State	ZIP Code	Phone Number
Alaska Business License No.	Vendor Tax I.D.				
Authorized Signature _____ Date _____		Typed Name and Title _____			

The hourly rate proposed by the successful Proposer must include all direct and indirect costs associated with the performance of the contract, including total hours at various hourly rates, direct expenses, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time devoted to the project, shipping and delivery costs, costs of deliverables, meals and any other associated costs with the performance of this Contract (except travel), whatever rates are proposed must be used consistently throughout the Contract.