



Date: December 16, 2025  
Project: AAP Winter Field Work  
Solicitation No.: AIDEA26-035  
Addendum No. One

TO ALL PLANHOLDERS:

The enclosed addendum amends the documents for the above referenced Project:

1. **Request:** Section 3.01 states that “Unless otherwise specified in this RFP, the Submittal Forms shall be the Proposer’s entire proposal.” Section 3.02 then lists narrative requirements and states that Proposers must follow the format set out in the RFP. Please confirm whether a separate narrative must be submitted in addition to the Submittal Forms. Please also confirm what forms must be submitted.

**ANSWER:** *The RFP does otherwise specify that narrative and mixed-format materials are required in addition to certain Submittal Forms.*

*Section 3.01 establishes the general rule regarding Submittal Forms; however, this rule is expressly modified by subsequent sections of the RFP. In particular, Sections 3.03 through 3.06 require narrative responses addressing experience and qualifications, understanding of the project, methodology, and management plan. These sections are not fully captured within the Submittal Forms and must be submitted as part of the Technical Proposal.*

*For clarification purposes, proposals shall consist of the following components:*

1. *Required Submittal Forms due with the proposal:*
  - Attachment 1
  - Attachment 4
  - Attachment 5
2. *Narrative and mixed-format materials due with the proposal:*
  - All narrative responses required under Sections 3.03 through 3.06
  - Any information necessary to demonstrate compliance with Section 1.04 (Prior Experience)
  - Information required to address the evaluation criteria set forth in Section 4
3. *Conditionally required Submittal Forms:*
  - Attachments 3 and 8, if the Proposer meets the criteria triggering those forms
4. *Post-award / pre-contract Submittals (not due with the proposal):*
  - Attachments 2, 6, and 7, which have details and/or are required prior to contract execution and relate to items addressed during the contracting phase



*Proposers should submit a Technical Proposal that includes all required narrative content and applicable forms, and a separate Cost Proposal in accordance with Section 1.07. Marketing materials not specifically requested by the RFP should not be included.*

**2. Request: Is it possible to get the deadline for this RFP extended to December 22, 2025?**

**ANSWER:** *No, the deadline for this RFP cannot be extended. Bids are still due at 1:00 PM AKST on December 18, 2025.*

**END OF ADDENDUM**

We appreciate your participation in this solicitation.

Sincerely,

*Michael Bell*

AIDEA Procurement Specialist