RE: ADDENDUM NO. 1 TO REQUEST FOR PROPOSALS (RFP) PACKAGE

RFP 19063
Management Information Systems Analysis and Project Management Services

EMAIL TO: All RFP recipients on record.

The RFP Package is hereby clarified or changed as follows:

1. **Attachment 2 Cost Proposal**, remove and replace.

Questions and Answers

1. **Question:** Is this a multi-vendor award and is there a limit on selected vendors?

    Answer: RFP 19063 is a multi-vendor award. No limit on selected vendors.

2. **Question:** Can a vendor submit for specific portions or does a vendor need to submit for all work?

    Answer: A vendor can submit a proposal for only the section/portions of the RFP they have experience.

3. **Question:** Is pricing being scored by individual hourly rate submitted by a vendor or is it an average of all hourly work bid?

    Answer: See attached revised Cost proposal.

4. **Question:** Is there a driving factor for no subcontractors on this RFP?

    Answer: It is difficult to ensure that a subcontractor is following the guidelines and rules of the project without being able to work directly with them. We need direct lines because of the types of services & ability to award directly for specific work.

All other terms and conditions remain the same.

END OF ADDENDUM

We appreciate your participation in this solicitation.

Sincerely,

Lois Lemus,
Contracting Officer
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llemus@aidea.org

COST PROPOSAL

The purpose of the cost formula is to provide a mechanism for offerors to submit hourly rates in a manner that AIDEA/AEA can evaluate, score, and then use to establish billing rates for the resulting contract.

*NOTE: Everyone must propose on Item #1. Item #1 Hourly Rate will be used for evaluation and scoring of Contract Cost per Sec. 5.05.

Cost proposal must include all costs required to perform the work as described, including but not limited to travel costs, labor, overhead, etc. **PROVIDE AN HOURLY RATE FOR SECTION/PORTIONS THAT YOU ARE PROPOSING ON ALONG WITH A LIST OF SERVICES THAT WILL BE PROVIDED FOR THAT HOURLY RATE.**

COST PROPOSAL MUST BE COMPLETED FOR YOUR PROPOSAL TO BE RESPONSIVE.

If additional work is required after contract award, it shall be performed at the hourly rate quoted below. Any change in individual resources after award will require approval by the Agency Project Manager.

1. ***Assistance on Maintenance and Support for Basic IT Services**

Hourly Rate		Est. # Hours		Total Cost
$ 0.00	x	100	=	$ 0.00

2. **Advanced IT Work**

Hourly Rate		Est. # Hours		Total Cost
$ 0.00	x	100	=	$ 0.00

3. **Basic and Advanced Support for Microsoft Dynamics NAV Business Central (On-Premise) & Dynamics 365 Business Central – Customs and Adjustments**

Hourly Rate		Est. # Hours		Total Cost
$ 0.00	x	100	=	$ 0.00

4. **General Development and Programming - Microsoft Compatible Products**

Hourly Rate		Est. # Hours		Total Cost
$ 0.00	x	100	=	$ 0.00

5. **Client Server, Web & N-Tier Application Development**

Hourly Rate		Est. # Hours		Total Cost
$ 0.00	x	100	=	$ 0.00

6. **General Deliverables**

Hourly Rate		Est. # Hours		Total Cost
$ 0.00	x	100	=	$ 0.00

Total Cost 1-6: $_____